

CRAINVILLE VILLAGE BOARD
Board Meeting
Tuesday April 10, 2018

Crainville Village Board met in a regular session on Tuesday April 10, 2018 at 6:30 p.m. Roll call as follows:

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Yea
Mark Dollins	Yea	Jim Rains	Yea
Ron Mitchell	Yea	Tena Steinacher	Yea
Brad Olson	Nay (6:35)	Jaci Chapman	Yea

A quorum was present:

Minutes:

Minutes from the March 13, 2018 regular Board Meeting were presented. There was one correction. On page 3 the Budget year is wrong and should be corrected to 2018/2019.

Motion 1: Aue made the motion and Harbin seconded the motion to approve the March 13, 2018 Village Board Meeting Minutes as corrected. All present voted yea and the President declared the motion carried.

Treasurer's Report:

The Treasurer's Report was presented.

Motion 2: Oetjen made the motion and Rains seconded the motion to bring down \$30,000 from the Illinois Fund into the Village's General Fund. All present voted yea and the President declared the motion carried.

Bills:

April bills were presented. The following additional bills were presented: Nova Com (police) \$1,752.00, Lowe's (General) \$89.30, G.L. Downs (Water) \$565.75.

Motion 3: Jones made the motion and Harbin seconded the motion to pay the April bills. All present voted yea and the President declared the motion carried.

Visitor Participation

Mike Tompkins who lives on Wildwood is currently experiencing issues with his sewer line. His sewer line is composed of thin wall water pipe and has developed major holes in the line. In order to correct the problems with the sewer line, he will need to replace the entire sewer line from the main to his house. His current sewer line runs behind his house and across his

neighbor's property to connect with the Village's main sewer line. Instead of replacing his sewer line that runs behind his house he would like to hook into the Village's main sewer line that runs along Wildwood and close to the front of his house. However, in order for Mr. Tompkins to hook into the sewer line on Wildwood the Village would have to extend the main sewer line on Wildwood approximately 200 feet. If the Village extends the sewer line, Mr. Tompkins and John and Becky Clark could both hook into the line. Crawford will take elevations and look into the feasibility of extending the main sewer line on Wildwood.

Bio Solutions is the company that provides the chemicals that the Village uses to maintain the Village Lagoon. Retha Dougherty, representing Bio Solutions presented a 2 year contract for lagoon treatment for \$3,587.50 per year.

Motion 4: Jones made the motion and Aue seconded the motion to approve a 2 year contract with Bio Solutions for the treatment of the Village Lagoon at \$3,587.50 per year. All present voted yea and the President declared the motion carried.

John Crawford Report:

East Grand Improvements

The East Grand Project with SIMPO has been moved up to 2019. Crawford presented the Village with a design engineering contract for the SIMPO East Grand Project which will include replacing the water main from Hafer Road to Hurricane Road; design engineering fees will come out of the Motor Fuel Tax.

Motion 5: Harbin made the motion and Rains seconded the motion to approve the contract with John Crawford and Associates for the design engineering fees for the East Grand Project and replacing the water main from Hafer Road to Hurricane Road. All present voted yea and the President declared the motion carried.

John and Becky Clark

At the March Board Meeting John and Becky Clark asked the Board if the Village will loop the water main on Wildwood with the water main on Jennie Lane. Crawford told the Board that in order to loop this water main it will take approximately 350 feet of water main and a hydrant. The cost if the Village did the work is approximately \$6,000 or the project could be put out for bid. The Board decided to have Crawford apply for the EPA permit and once the permit is issued put the project out for bid.

Department Heads

Water Report: (Pam Borders)

1. There are 757 water customers
2. 555 garbage customers.
3. 3 Building Permits

4. 7 new customers
5. 6 disconnects
6. Room Rental 5 days for a total of \$245.00

Street/Water-Sewer Report (Ryan Farrar)

Ryan Farrar reported

1. Five new water services were installed.
2. The Street/Road Department have been patching roads, mowing and reseeding medians.
3. Farrar reminded the Board that water stand pipe is up for inspection and cleaning. Farrar has two bids on cleaning and inspection. Liquid Engineering submitted a bid for \$3,145 to clean and inspect the stand pipe, and Pittsburg Tanks submitted a bid for \$4,500 for the same service.
4. Farrar would like to put in a larger culvert behind the houses on Emerald under Marion Street.

Motion 6: Oetjen made the motion and Jones seconded the motion to hire Liquid Engineering to inspect and clean the stand pipe for \$3,145.00. All present voted yea and the President declared the motion carried.

Police Report (Chief Rogers)

Sean Dobbins has resigned effective April 15, 2018. Shane Phillips will become a full-time Police Officer on April 15, 2018.

Old Business

Scholarship Committee

Harbin handed out the proposed James B. Childress Scholarship Application for the Board to review. The Board will take action on the Scholarship Application at the May Board Meeting.

Budget

The Street/Water Department would like to purchase a new mower that is designed for slopes. Farrar explained that since the Route 13 expansion the Village now has several very steep slopes along the Route 13 corridor that will have to be mowed. Farrar explained that the best mower for safely mowing slopes is the Ventrac mower. The cost of the Ventrac Mower is \$30,543. Farrar told the Board that if the cost of the Ventrac mower is more than the budget will allow a zero turn mower could be used instead. Farrar would also like to purchase a new dump truck. He explained that the current dump is old and is costing the Village several thousand dollars a year in repairs. The Board will consider these requests in the 2018/2019 budget.

The Board would like to put \$200,000 in the budget for SIMPO project on East Grand. The suggestion was also made to add an equipment line item under the Water Department.

Protek Antennae

Protek Antennae would like to put an antenna on the Village's stand pipe. Protek Antennae is a business that supplies wireless internet for rural areas. Many areas around Crainville do not have reliable internet service. According to Protek their Company can offer customers a more reliable alternative to the current internet companies that are providing services. Protek offered the Village a 5 year contract that specified that Protek will pay the Village \$2,000 the first year and would increase in increments each additional year. The Village attorney reviewed the contract, and could find no significant issues with the contract.

Motion 7: Rains made the motion and Dollins seconded the motion to accept the contract with Protek Antennae. All present voted yea and the President declared the motion carried.

Audit

Mr. Scroggins submitted the Village's 2016 audit, and at the March Board Meeting Mayor Mitchell gave all Board Members a copy of the audit. Since the audit was late being submitted to the Comptroller's Office, the Board will not pay Mr. Scroggins until Mayor Mitchell finds out if the State will charge the Village a late fee. If the Village is fined a late fee the Board will take the fine out of Scroggins bill.

Motion 8: Jones made the motion and Aue seconded the motion to accept the 2016/2017 audit prepared by Mr. Chris Scroggins CPA. All present voted yea and the President declared the motion carried.

New Business

Audit-Stroeder CPA

Mayor Mitchell contacted Jeff Stroeder CPA in Cape Girardeau to do the Village's 2017/2018 audit. Mr. Stroeder's firm does over 100 municipal audits a year and they will do the Village of Crainville's 2017/2018 audit for \$6,500.

Motion 9: Oetjen made the motion and Harbin seconded the motion to hire Jeff Stroeder CPA to do the Village of Crainville's 2017/2018 audit for \$6,500. All present voted yea and the President declared the motion carried.

Water Penalty Appeals

No Water Penalty Appeals

Storm Sirens

Mayor Mitchell passed out information on storm sirens to Board Members. No action was taken on the storm sirens at this time.

Chamber Map

The Carterville Chamber of Commerce periodically has maps made of Carterville, Crainville, and Cambria. To support the production of these maps, the Chamber sells ads that are placed in the map brochure. The Board decided to purchase a 3.5”/3.5” ad in the map brochure for \$575.00.

Motion 10: Oetjen made the motion and Jones seconded the motion to purchase a 3.5” by 3.5” ad in the Carterville Chamber of Commerce Map for \$575.00. All present voted yea and the President declared the motion carried.

Senior Class Trip

Motion 11: Rains made the motion and Aue seconded the motion to donate \$100.00 to the Carterville High School Senior Class Trip. All present voted yea and the President declared the motion carried.

Executive Session

Motion 12: Harbin made the motion and Rains seconded the motion to go into Executive Session at 8:40 pm for the purpose of discussing personnel matters. All present voted yea and the President declared the motion carried.

The Board resumed the regular Board Meeting at 8:55 pm.

Motion 13: Harbin made the motion and Rains seconded the motion to give all Village of Crainville full-time and part-time staff a 3% pay raise, and to increase Tena Steinacher’s pay (treasurer) to \$300.00 a month; effective May 1, 2018. All present voted yea and the President declared the motion carried.

Adjournment

Motion 14: Jones made the motion and Dollins seconded the motion to adjourn the meeting at 9:00 pm. All present voted yea and the President declared the motion carried.

Respectfully Submitted
Jacquelyn Chapman, Village Clerk