

**CRAINVILLE VILLAGE BOARD**  
**Board Meeting**  
**Tuesday July 11, 2023**

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Yea
Martin Bruyns Jr.	Yea	Jim Rains	Nay
Brad Olson	Yea	Jaci Chapman	Yea
Ron Mitchell	Yea	Tena Steinacher	Yea

A quorum was present:

**Minutes:**

Minutes from the June 13, 2023 regular Board Meeting were presented. There were no corrections.

**Motion 1:** Harbin made the motion and Aue seconded the motion to approve the June 13, 2023 Village Board Meeting Minutes as presented. All present voted yea and the President declared the motion carried.

**Treasurer's Report:**

Village Financial Report was given to all Board Members.

**Motion 2:** Jones made the motion and Oetjen seconded the motion to bring down \$40,000 from the Illinois Fund to the Village General Fund. All present voted yea and the President declared the motion carried

**Bills:**

July 2023 bills were presented. There were two bills added: 1. C &C Pumps for \$1,059.45 to come out of the Water Fund, and 2. Santander Bank (truck payment) for \$13,374.24 out of Water Fund and \$13,374.24 to come out of the General Fund.

**Motion 3:** Jones made the motion and Oetjen seconded the motion to pay the July 2023 bills as corrected. All present voted yea and the President declared the motion carried.

**Visitor Participation**

Dwayne Maaks had a complaint regarding a tree, located on the corner of Samuel and Grand, that is blocking the view of cars turning onto Grand from Samuel. The Board will have Farrar trim the tree back so that drivers turning onto Grand can see oncoming traffic.

Mary Stoner Director of the Anne West Lindsey Public Library explained to the Board that the local library is for all members of the community. She explained that she has an open-door policy so if anyone has a concern regarding the local library they can come and see her.

Brad Seimer who lives on Travis has complained at previous Board Meetings about the drainage problem with the ditch in front of his house. PSC has completed the survey of the ditch, and the ditch is located on the Villages right-of-way. Farrar will get with PSC Engineering, and Mr. Seimer to determine the best way to correct the drainage problem.

The Board will consider addressing protocol procedures that the Village needs to take when a homeowner has a street/water issue that involves the Village.

### **PSC Engineering (Rodney Potts Reporting)**

#### *Sanitary Sewer Update*

Potts told the Board that Skuta Construction has completed the Main sewer line, but has not submitted their bill. Potts did present the Village with resident engineering fees for the Main sewer line for \$20,472.50

**Motion 4:** Oetjen made the motion and Harbin seconded it to pay PSC Engineering \$20,472.50 for resident engineering fees for the Main Sewer Line, money to come out of the ARPA Grant. All present voted yea and the President declared the motion carried.

#### *Sewer Plant Update*

Potts told the Board that the Carterville Water Board is reviewing the sewer plant contract, and he hopes that he will hear back from them by the end of the month.

#### *Donna Drive*

Holcomb Engineering will bore holes on Donna Drive and Landing Drive in July.

#### *Nathan Palmer Subdivision—Grand Estates Phase 3*

Potts presented the updated Plat of Grand Estates Phase 3. Palmer has addressed all of the issues that the Board had regarding the subdivision.

**Motion 5:** Bruyns made the motion and Harbin seconded the motion to approve Nathan Palmers Subdivision Grand Estates Phase 3 plat; contingent that Palmer provides proof that he has secured appropriate bond for the project. All present voted yea and the President declared the motion carried.

#### *Samuel Road*

At the June Board Meeting, Potts presented the Board with three options for road work on Samuel. Potts told the Board after surveying the road he would recommend that the Village approve option 2 that would widen the road to 20 feet. The Board decided to approve option 2. The cost of the project will be around \$350,000 and half of the cost of the road work could be taken out of the Motor Fuel Tax Account.

The current repairs on Samuel included installing culverts. The culvert has not been installed yet. Mitchell told the Board that he will talk to Farrar regarding putting in the culverts on Samuel.

**Motion 6:** Oetjen made the motion and Aue seconded the motion to approve option 2 from PSC Engineering for road work on Samuel Road that will widen the road to 20 feet. All present voted yea and the President declared the motion carried.

**Motion 7:** Harbin made the motion and Martin seconded the motion to give Mayor Mitchell the authority to sign IDOT forms for Samuel Road. All present voted yea and the President declared the motion carried.

### **Department Heads**

*Water Report: (Pam Borders)*

1. There are 831 water customers
2. 615 garbage customers.
3. 1 Building Permit (pole barn permit for Bogarts)
4. 2 new customers
5. 1 disconnects
6. Room Rental 1 \$125.00

*Water Appeals.*

No Water Appeals.

*Street/Water-Sewer Presented a Written Report*

1. Fixed a water leak on E. Grand.
2. Installed one water services
3. Replaced two fire hydrants
4. Fixed a drainage issue on Adams St.
5. C & C Pump repaired the valve on the ground storage tank

*Police Report (Chief Lindley)*

Chief Lindley presented his written report.

### **Old Business**

### *John Pasoni*

John Pasoni has several citations for not mowing his property. He told the Board that he had engaged a mowing service and that they mowed the wrong property. Pasoni would like the Board to reconsider what he owes for the Ordinance violation. The Village Attorney will check with court records to find out the break-down on the mowing bill and the board will make a decision at the August Board Meeting.

### *Food Truck*

Mitchell has been trying to contact the person who was interested in operating a food truck in Crainville. Mitchell has not heard back from the interested party.

### **New Business**

#### *Lexipol*

Chief Lindley told the Board that the Police Department has not updated their Standard Operating Procedures (SOP) for over twenty years. Chief Lindley recommended the Board contract with Lexipol. Lexipol will bring the Village's SOP up to date and will inform the Chief when new laws or police procedures are passed. The cost of the Lexipol will be \$2,884.00 per year, and the Village can cancel anytime.

**Motion 8:** Harbin made the motion and Jones seconded the motion to contract with Lexipol to work with the Village Police Department in updating their Standard Operating Procedures for \$2,884.00 per year. All present voted yea and the President declared the motion carried.

#### *Northern Property*

Mitchell asked the Board for suggestions on what to do with the property that the Village purchased north of the Village Hall. One suggestion was to make a memorial garden.

#### *Chapter 6 Public Welfare*

The Public Welfare Committee Report was tabled until the August Meeting.

### **Executive Session**

**Motion 9:** Jones made the motion and Martin seconded the motion to go into Executive Session to discuss personnel issues at 8:30 p.m. All present voted yea and the President declared the motion carried.

The Board came out of Executive Session at 8:45 p.m.

**Motion 10:** Jones made the motion and Harbin seconded the motion to bring Jim Neikes hourly pay up to \$20.00 an hour, to go into effective June 11, 2023. (He has successfully completed his 90-day probation period). All present voted yea and the President declared the motion carried.

**Motion 11:** Aue made the motion and Oetjen seconded the motion to increase Patrolman Tyler Leepers hourly pay to \$19.50, effective June 13, 2023. (Leeper went from part-time to full-time). All present voted yea and the President declared the motion carried.

**Motion 12:** Jones made the motion and Aue seconded the motion to pay Tana Greenlee \$500.00 a month for weekly cleaning service. All present voted yea and the President declared the motion carried.

### **Adjournment**

**Motion 13:** Jones made the motion and Aue seconded the motion to adjourn the Board Meeting at 8:50 p.m. All present voted yea and the President declared the motion carried.

Respectfully Submitted  
Jacquelyn Chapman, Village Clerk