

CRAINVILLE VILLAGE BOARD
Board Meeting
Tuesday December 11, 2018

Crainville Village Board met in a regular session on Tuesday December 11, 2018 at 6:30 p.m.
Roll call as follows:

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Nay
Mark Dollins	Yea	Jim Rains	Nay
Ron Mitchell	Yea	Tena Steinacher	Yea
Brad Olson	Nay	Jaci Chapman	Yea

A quorum was present:

Minutes:

Minutes from the November 13, 2018 regular Board Meeting were presented. There were no corrections.

Motion 1: Dollins made the motion and Aue seconded the motion to approve the November 13, 2018 Village Board Meeting Minutes as presented. All present voted yea and the President declared the motion carried.

Treasurer's Report:

The Treasurer's Report was presented by Tena Steinacher.

Motion 2: Harbin made the motion and Dollins seconded the motion to bring down \$30,000 from the Illinois Fund into the Village's General Fund. All present voted yea and the President declared the motion carried.

Bills:

December bills were presented. The following corrections were made to the December bills, the bill from Vernells should be for \$704.40 and the Redi-Mix bill for \$649.96 in the Water Department should be removed.

Motion 3: Jones made the motion and Harbin seconded the motion to pay the amended December bills. All present voted yea and the President declared the motion carried.

Visitor Participation

No Visitor Participation for December.

John Crawford Report:

East Grand Improvements

IDOT has approved the engineering plans for the East Grand Improvement Project. Crawford requested that the Board approve a Resolution for Improvement by Municipality under the Illinois Highway Code, which is required by IDOT.

Motion 4: Jones made the motion and Aue seconded the motion to approve Resolution 2018-12-01 Resolution for Improvement by Municipality Under the Illinois Highway Code. All present voted yea and the President declared the motion carried.

Department Heads

Water Report: (Pam Borders)

1. There are 761 water customers
2. 571 garbage customers.
3. 1 Building Permits
4. 4 new customers
5. 5 disconnects
6. Room Rental 6 days for a total of \$320.00

Street/Water-Sewer Report (Ryan Farrar)

Ryan Farrar reported

1. The culvert on Travis Lane collapsed and the Street Department had to rip out the old culvert and install a new culvert.
2. The Village has acquired the new dump truck, and is using the truck in both the Street and Water Departments.
3. The new Ventrac mower has proven to be useful in snow removal. The Street Department is using the mower to clear sidewalks and the Village parking lot.

Police Report

David Lindley was introduced as a new part-time Police Officer.

The Taurus squad car needs a new alternator and cannot be used for patrol until the repair is complete.

Old Business

Banterra Bank

At the September Board Meeting representatives from Banterra Bank made a presentation to the Board asking the Board to consider switching the Village of Crainville's accounts that are currently in The Bank of Herrin to Banterra Bank. Mitchell proposed transferring \$500,000 from

the Illinois Funds to Banterra Bank, and keeping the current Village working accounts at the Bank of Herrin. Banterra Bank has offered an interest rate of 1.5% on the money in the account that the Village will switch from the Illinois Funds to Banterra Bank. This interest rate is higher than what the Village is getting from the Illinois Funds, and at the interest rate that Banterra is offering the Village should make approximately \$6,000 in interest per year. Mitchell will request documentation from Banterra Bank that the Village funds will be insured before the transfer of funds will take place.

Motion 5: Harbin made the motion and Dollins seconded the motion to transfer \$500,000 from the Illinois Funds to the Banterra Bank pending documentation from Banterra Bank that they will be able to insure the entire \$500,000. All present voted yea and the President declared the motion carried.

Back-Up System

The auditor recommended that the Village back-up all the Village computers. Mitchell told the Board that he has contacted S.I.N.C. regarding back-up of all the computers in the Village Hall. SINC is the company that provides technology support for the Village. S.I.N.C. told Mitchell that they will save all of the Village materials on the cloud for a fee of \$400.00 and will maintain this service for \$40.00 a month. United Systems (the company that provides the water billing program that the Village uses) will have a back-up system available in the near future for the Water Department billing, however, they may not be able to back-up all the Village general files. United System's is at this time also not able to provide the Village with a cost for their backup program. Until a back-up system is in place, the Village office staff has been backing up the computers with thumb drives that they take home at night. This is not a solution to the back-up data issue and Mitchell will contact SINC for more details on their data back-up program.

New Business

Water Penalty Appeals

No water penalty appeals for December.

Audit

The 2017/2018 Village of Crainville Audit has been completed by Beussink, Hey, Roe & Stroder L.L.C., and they presented their report to the Village Board at the November Board Meeting. Mitchell asked the auditors if they would be willing to do the 2018/2019 Village audit; they submitted a proposal to the Board to do the 2018/2019 audit for \$8,000 to \$10,000.

Motion 6: Jones made the motion and Harbin seconded the motion to accept the proposal from Beussink, Hey Roe & Stroder L.L.C. to do the 2018/2019 Village of Crainville audit for \$8,000-\$10,000. All present voted yea and the President declared the motion carried.

Customer Appreciation

The Village Customer Appreciation Day was a success, and the Board thanked Pam Borders and Jennifer Bingamon for being in charge of the events.

Weed Ordinance

Mitchell presented the amended Weed Ordinance.

Motion 7: Harbin made the motion and Aue seconded the motion to pass the amended Weed Ordinance. The amended Weed Ordinance Number is 2018-12-01, and will replace Weed Ordinance 2005-09-02. All present voted yea and the President declared the motion carried.

Header-Ground storage

The header on the ground storage tank needs to be replaced. Farrar has two bids to replace the header and the gutter on both sides of the ground storage tank; one from Kyle Johnston Contractor for \$3,100 and one from Home Renew for \$2,975. The Board decided to accept the bid from Home Renu for \$2,975.

Motion 8: Jones made the motion and Aue seconded the motion to have Home Renu replace the header on the ground storage tank for \$2,975. All present voted yea and the President declared the motion carried.

Chamber Membership 2019

Motion 9: Aue made the motion and Jones seconded the motion to pay the 2019 Carterville Chamber of Commerce dues of \$185.00. All present voted yea and the President declared the motion carried.

Doors- Water & Clerk's Office

The Village Clerk's Office and the Water Office do not have doors in their offices. Both of these offices store sensitive information, and in the case of the Water Office there is money in the cash drawer. The information and money that is located in these offices needs to be as secure as possible. Mitchell has found a contractor that is willing to put up doors in both offices, for \$2,452.

Motion 10: Aue made the motion and Harbin seconded the motion to accept Shane Phillips bid of \$2,452 to hang two doors one in the Clerk's Office and one in the Water Office. All present voted yea and the President declared the motion carried.

Executive Session

Motion 11: Aue made the motion and Harbin seconded the motion to go into Executive Session at 7:05 pm to discuss personnel issues. All present voted yea and the President declared the motion carried.

Miscellaneous

Christmas Bonuses

Motion 12: Dollins made the motion and Aue seconded the motion to give all full-time employees a net Christmas bonus of \$250.00, and all part-time employees a net Christmas bonus of \$125.00. All present voted yea and the President declared the motion carried.

Release of Executive Minutes

The Board decided to release all of the minutes from the July Executive Session and the November Executive Session. No Executive Session in August. September the Board decided not to release the 2nd paragraph, and they decided not to release the October Executive Session.

Adjournment

Motion 13: Jones made the motion and Harbin seconded the motion to adjourn the meeting at 7:15 pm. All present voted yea and the President declared the motion carried.

Respectfully Submitted
Jacquelyn Chapman, Village Clerk