

CRAINVILLE VILLAGE BOARD
Board Meeting
Tuesday May 14, 2024

Mike Harbin	Yea	Sam Jones	Yea
Julie Aue	Yea	John Oetjen	Yea
Martin Bruyns Jr.	Yea	Jim Rains	Nay
Brad Olson	Yea	Jaci Chapman	Yea
Tena Steinacher	Nay		

A quorum was present:

The Acting President, Sam Jones, called for the Board and guests to take a few moments of silence to honor the late Village of Crainville President Ron Mitchell.

Minutes:

Minutes from the April 9, 2024 Board Meeting were presented. There was one correction; on page two under Lakeshore Drive should read “Potts told the Board that they need to replace two pumps at the Lakeshore *lift station*.”

Minutes from the April 18, 2024 Special Board Meeting were presented. There was one correction on page one the meeting was on Thursday not Tuesday.

Motion 1: Harbin made the motion and Oetjen seconded the motion to approve the April 9, 2024 Village Board Meeting minutes as corrected. All present voted yea and the Acting President declared the motion carried.

Motion 2: Aue made the motion and Harbin seconded the motion to approve the April 18, 2024 Special Board Meeting as corrected. All present voted yea and the Acting President declared the motion carried.

Treasurer’s Report:

The Treasurer’s report was given to all Board Members prior to the meeting.

Motion 3: Oetjen made the motion and Harbin seconded the motion to approve bringing \$30,000 from the Illinois Funds to the Village of Crainville’s General Fund. All present voted yea and the Acting President declared the motion carried.

James B. Childress Memorial Scholarship

Acting President Sam Jones presented the 2024 James B. Childress Memorial Scholarship. to Hillary Siemer.

Bills:

May 2024 bills were presented.

Motion 4: Harbin made the motion and Aue seconded the motion to pay the May 2024 bills as presented. All present voted yea and the President declared the motion carried.

Visitor Participation

No Visitor Participation.

PSC Engineering Reports (Rodney Potts Reporting)

Samuel Road--Bidding

PSC has received the bond certificate, and the certificate of insurance from E.T. Simonds. Simonds will start work on Samuel as soon as possible.

Sewer Interceptor Phase II—Bidding

Potts told the Board that Jeff Wiggs is in the process of providing him with copies of his Bond certificate and his certificate of insurance.

Wolf Creek Rd. Water Extension Fisher

The Village has received a request from Mr. Fisher (who has property off of Wolf Creek) to tap into the Village’s water line that runs down Wolf Creek. There are several different routes Fisher could take in order to tap into the Village water main. However, the avenues to get to the Village water main require that he cross property that he does not own. He will need to get an easement from each landowner that his water line would cross. He would be financially responsible for running the water line from his house to the water main, and for the water tap. He is out of the Village’s Water District so he will be charged out of district water rates. Oetjen and Farrar will talk to Mr. Fisher and explain what he would have to do to connect to the Village water main.

Main Street-North Drainage

On the intersection of Main Street and Grand where the two roads join there is a “V” that hinders a smooth transition from road to road. Part of the problem with the road is that the culvert in this area needs to be replaced. The Village will work with Carterville to make a smoother transition from road to road. Farrar will put some cold patch on this area of the intersection to address the issue until a more permanent solution can be worked out between Carterville and the Village.

Robbie Church

Robbie Church told the Board at the April Meeting that he has concerns regarding water drainage that is causing erosion on his property. Potts looked at the area of concern on Church's property and told the Board that Farrar can clean out the culvert inlet area on West side of Main. The Village will need to hire a contractor to redo the concrete apron on the East side of Main Street. This should help with the erosion issues in this area. Potts will get bids to redo the concrete apron. There are other erosion issues that are occurring in this area on the East side of Main. The natural water way travels across Church's property, and the velocity of the water is causing the erosion problems in this area. Potts has some recommendations on how to address these erosion issues. However, Potts told the Board that there is a sewer line that goes through the property, and before any work is done to address the erosion issues Potts wants to camera the sewer line to make sure that the line has no issues that need to be addressed.

Charles Avenue

The Water Department has had several calls from residents on Charles Avenue regarding sewer backing up. The sewer line on Charles has, in the past roots that grow through the line causing the sewer backups. The Water Department has jetted out the line, but the last sewer backup the Water Department had to call Skuta to come in and use their jetter to clean the line out. The long-term fix would be to either line the sewer or install a new sewer line. Potts will talk to Skuta regarding the cost estimates on lining the sewer line.

Motion 5: Harbin made the motion and Aue seconded the motion to table the Charles Avenue sewer issues until PSC can talk to Skuta Construction. All present voted yea and the Acting President declared the motion carried.

Department Heads

Water Report—Water Appeals (Pam Borders)

1. There were 806 water customers
2. 620 garbage customers
3. 1 building permits
4. 3 new customers
5. 4 disconnects
6. Room Rental 1 (\$45.00)

No Water Appeals

Street/Water—Sewer (Ryan Farrar)

1. Installed one new water service
2. Spraying ditches, fences for weeds
3. One sewer main backed up on Charles Ave.

Farrar requested that the Village purchase rechargeable lanterns that could be mounted on utility trucks. These lanterns would enable the workers to be able to see when they have an emergency

call that require that they work at night. Currently worker have to hold flashlights in order to see. The cost for three lanterns would be \$1,140.00

Motion 6: Harbin made the motion and Aue seconded the motion to purchase (3) Streamlight Vulcan 180 Rechargeable Lanterns for \$1,140.00. All present voted yea and the Acting President declared the motion carried.

Farrar also asked the Board if he could purchase Diamond Maps a computer program that will enable the Village to store various maps of utility projects that have been done over the years, and this program would integrate all the existing maps into the one software. The Illinois Rural Water is promoting this software, and it is currently being used in several communities in Southern Illinois. The cost will be \$20.00 a month for a single user.

Motion 7: Harbin made the motion and Oetjen seconded the motion to purchase the Diamond Maps computer program that will aid in the mapping of the Village utility lines, for \$20.00 a month cost. All present voted yea and the Acting President declared the motion carried.

Police (David Lindley)

Presented written report.

Chief Lindley asked the Board if he could purchase Automated License Plate Reader (ALPR) This program would cost the Village approximately \$3,000.00 a year for four years. This program would enable the police to run license plates. This License Plate Reader could detect stolen vehicles, help with finding missing children, and identify and arrest felons.

Motion 8: Oetjen made the motion and Aue seconded the motion to table (ALPR). All present voted yea and the Acting President declared the motion carried.

Old Business

Nathan Palmer

Nathan Palmer met with Acting President Jones to request that the property that he bought off of Samuel Road be made into a T.I.F. District. Jones told Palmer that in order to put his property into the Village T.I.F. District the land needs to be contiguous with the Village's current T.I.F. District. Palmer's land is not contiguous with the Village's T.I.F. so therefore his property will not be eligible for T.I.F.

Coy Struckhoff-Security

The Village is looking into purchasing a new security system for the Village Hall. At the April Board Meeting Coy Struckhoff made a presentation to the Board regarding a security system. Harbin and Chief Lindley will meet and look over the Village Hall and property around the

Village Hall, and map out where they think cameras are necessary. They will try to meet with Coy Struckhoff regarding his system and the cost.

Employee Medical Insurance

The current Village Employee Health Care Plan from Benefits by Design has told the Village that the Employee Medical Insurance will go up 20% from last year. The Board would like for RSP to see if they can find another Health Care Plan that would offer the same coverage but would be less expensive.

Budget

Jones went over his proposal for the 2024/2025 budget.

Motion 9: Harbin made the motion and Aue seconded the motion to approve the proposed budget for 2024/2025. All present voted yea and the Acting President declared the motion carried.

New Business

Crainville Gardens—Julie & Fence Bid

Aue told the Board that she has contacted several fence companies regarding moving the existing fence to the new property line. Terrace Fence Company was the only business that was willing to move the existing fence and install new fencing at the back of the property. The cost would be \$5,635.00. Aue told the Board that this is the first phase in the development of Crainville Gardens.

The family of Ron Mitchell have requested that memorials be sent to the Village for the Crainville Gardens. The Board wants a separate account set up for these donations.

Motion 10: Oetjen made the motion and Aue seconded the motion to pay Terrance Fence Company \$5,635.00 to move the existing fence and purchase 200' of new decorative fencing. All present voted yea and the Acting President declared the motion carried.

Sam's Computer

Motion 11: Aue made the motion and Harbin seconded the motion to purchase a new computer for the President's Office from SINC for \$1,469.85. All present voted yea and the Acting President declared the motion carried.

Village Phones

The Village has 5 phones that the President, the Street/Water Department, and the Chief of Police use. These phones are 7 years old and are having reception issues. The Board agreed to contact First Net and see what the cost would be to upgrade the phones.

Credit Card

Motion 12: Harbin made the motion and Bruyns seconded the motion to get a credit card from the Bank of Herrin for the Village with a \$2,500 credit limit. All present voted yea and the Acting President declared the motion carried.

Water Service- Fisher

See under PSC Engineering Reports

Robbie Church

See under PSC Engineering Reports

Charles Avenue- Sewer Issues

See under PSC Engineering Reports

Executive Session

Motion 13: Harbin made the motion and Aue seconded the motion to go into Executive Session at 9:00 pm to discuss employee raises and the Employee Handbook. All present voted yea and the Acting President declared the motion carried.

The Board returned to regular Board Meeting at 9:20 pm.

Motion 14: Oetjen made the motion and Aue seconded the motion to approve employee raises as presented by the Acting Mayor. All present voted yea and the Acting President declared the motion carried.

Motion 15: Harbin made the motion and Bruyns seconded the motion to adjourn the May 14, 2024 Board Meeting at 9:25 pm. All present voted yea and the President declared the motion carried.

Respectfully Submitted
Jacquelyn Chapman, Village Clerk